

Villa Portofino HOA Board of Directors Meeting

Date: Thursday, October 22, 2020 | Time: 6:30 PM | Place: Zoom Meeting

AGENDA

General Session – Call to Order

1. Homeowners Forum – 3 Minute Time Limit

Note: This is an opportunity for members to provide input to the Board and submit suggestions for future agenda topics. During Open Forum each attendee may address the Board for up to three minutes. As provided in the “Open Meeting Act”, members may observe the meeting but do not have the right to participate in the Board’s deliberation or votes. Members may address issues during the Open Forum portion of the meeting. If the attendees become disruptive, they may be expelled from the meeting and/or fined.

2. Approval of Agenda by the President

3. Architectural Request

- a) Lot 568 – Removal of beams & pillar

4. Homeowner Correspondence

- a) Lot 43 – Request to keep pool heated longer
- b) Lot 90 – Request to keep pool heated longer
- c) Lot 611 – Request to keep pool heated longer
- d) Lot 167 – Feedback on tennis lights, request for a solution
- e) Lot 211 – Request on solution to tennis lights
- f) Lot 392 – Feedback on tennis lights & players behavior

5. Approval of Minutes by the Secretary

- a) September 24, 2020 – Regular meeting Zoom
- b) October 5, 2020 – Special meeting: recreational facilities reopening

6. Treasurer’s Report

- a) Financial Report Summary – Evonne Showley
- b) September 30, 2020 Report
- c) Lien Authorizations
 - APN# 373-251-44-00
 - APN# 373-210-03-00
 - APN# 373-063-04-00
 - APN# 373-120-28-00

7. Committee Reports

- a) Architectural Committee – Kathy Castello
 - 1) Meeting Minutes – October 13, 2020
- b) Lighting Committee – Report - Craig Rose

- c) Clubhouse Committee – Report - Vincent DelPidio
- d) Communication Committee – Amy Berkowitz
- e) Press Committee – Report - Chuck Dayton
- f) Reopening Committee – Vincent Delpidio
 - 1) Dissolution of reopening committee

8. Management Report

- a) Management report - Behind agenda
- b) Landscaping report
- c) Work order reports

9. Old Business

- a) Key schedule replacement of all keying
 - 1) Grah proposal
- b) Building Access System - Replacement
 - 1) Controlled Entry Specialists, Inc – Proposal
- c) Committees – Title and composition – Sam Corbin & Muriel Vasconcellos

10. New Business

- a) Service Provider for collections
 - 1) Epsten – Notice of withdrawal from recovery services
- b) Creation of a Grounds & building Committee – Vincent Delpidio
- c) November/December board meeting date

11. Adjournment

NEXT MEETING: To be determined

Villa Portofino HOA Board of Directors Meeting

Date: Thursday, November 22, 2020 | Time: 8:30 PM | Place: Zoom Meeting

EXECUTIVE SESSION

1. Call to Order
2. Approval of Agenda
3. Approval of Minutes by the Secretary
 - a) September 24, 2020 – Executive Session
4. Lot 726
5. Attorney Assesments Recovery Proposals
 - a) Comparison of costs for assessment recovery services
 - b) Witkin & Neal
 - c) Dillingham & Associates
 - d) Green Bryant & French
 - e) Wasserman & Kornheiser Combs
 - f) Massie Berman Flury
6. Adjournment

NEXT MEETING: To be determined