

**VILLA PORTOFINO HOMEOWNERS ASSOCIATION
BOARD OF DIRECTORS – NOTICE OF NOMINATING PROCEDURE AND
CANDIDATE NOMINATION FORM**

Deadline for Submittal – 12:30 p.m. on May 7, 2021

Three (3) positions on the Villa Portofino Homeowners Association Board of Directors are up for election this year.

All members of the Association interested in having their names placed on the ballot to be elected to the Board at the 2021 Annual Meeting and Board election must complete and submit this form to the Association by mail, email or personal delivery so that it is received no later than **12:30 p.m. on May 7, 2021**. All qualifying members who submit a Candidate Nomination Form by this deadline will have their names placed on the ballot and will have their candidate statements mailed to all members along with the ballot, unless they notify the Association that they do not wish to have their candidate statements published by checking the appropriate box on this form.

Candidate Nomination Forms submitted after the deadline will be rejected.

Candidate statements will not be edited or redacted.

All persons are entitled to run for the Board subject to the following conditions:

1. You must be a member of the Association or if your Unit is held by a legal entity that is not a natural person, you must be duly appointed by the governing authority for that entity to be a member for purposes of being a nominee for election to the Board.
2. You may not run for the Board if another member who holds a joint ownership interest in your Unit is also properly nominated for the current election or is a director whose term does not expire at the upcoming election.
3. You may not be a nominee if you have a past criminal conviction that would, if you are elected, either prevent the Association from purchasing fidelity bond coverage or result in the termination of the Association's existing fidelity bond coverage.
4. You must be no more than 90 days delinquent in the payment of annual and special assessments unless you have paid the annual or special assessment(s) under protest pursuant to Civil Code section 5658 or you have entered into a payment plan pursuant to Civil Code section 5665.

Prior to disqualifying any person from being a nominee, the Association will offer that person an opportunity to engage in internal dispute resolution pursuant to Civil Code section 5900 et seq.

Nominations will also be permitted from the floor at the Annual Meeting.

The three (3) candidates who receive the greatest number of votes will be elected to the Board of Directors and will each serve a three (3) year term. In the event of a tie for the last position to be filled, the tied candidates shall agree to another way of determining the winner of the election, such as a coin toss.

**VILLA PORTOFINO HOMEOWNERS ASSOCIATION
CANDIDATE STATEMENT**

Name: _____

Association Property Address: _____ (“Unit”)

Candidate Statement:

Please provide information on your “personal background,” such as education, business and HOA experience, etc. as well as why you would like to serve on the Board.

By submitting this form, I attest that I meet the qualifications to run and serve on the Board of Directors.

**By checking this box, I am requesting that my name be placed on the ballot,
but that my Candidate Statement not be published to the members.**

REMINDER: THIS FORM MUST BE RECEIVED BY 12:30 P.M. ON MAY 7, 2021

MAIL OR HAND DELIVER TO:

VILLA PORTOFINO HOMEOWNERS ASSOCIATION
10690 ESCOBAR DRIVE
SAN DIEGO, CA 92124

EMAIL TO: JSAX@VPHOA.COM OR OFFICE@VPHOA.COM